

**Joint Planning and Budget Meeting Notes  
 Wednesday, April 16, 2008  
 Administration Conf. Rm. 109**

Attending: SSPBT – DASB, Glapion, Griffin, Hunter, Irvin, Kawazoe, LeBleu-Burns, Ratner, Sellitti  
 IPBT – Alves de Lima, He (DASB), Kramer, Mowrey, Woodward  
 Finance & College Services PBT – Hawk, Jenkins, Kahn, Kuhn (Barnes), Michaelis, Sack

Item	Discussion/Comments	Outcome
Discussion re Objectives & Common Goals - PBTs	<p>Brainstorming included:            -What would be the purpose of this body?            Groups should think about the purpose for further discussion            -What is the value of a joint meeting?            Focus on planning            PBTs would share major initiatives for the year, giving each group a chance to determine if the initiatives would affect them and how.            -Topics for the agenda?            Concern that the group be more information sharing - make recommendations as a group.            Representative from each of the PBTs for an Institutional Planning Group that would make recommendations to the CC.            Clarify the roles of PBT, one meeting a month for crossovers.            Make suggestions that Jt. PBT could do to improve flow of information.            Calendar of events, dates when items need to be completed, i.e. Campus Budget            Call it the Shared Governance Calendar</p> <p>What work needs to be done by the meeting on May 7<sup>th</sup> and by whom –            -Teams share their role and function, issues, topics for this year and next            -Governance Calendar            -Ask Murphy if CC would supply information that needs to be on the calendar i.e. strategic initiatives <b>(Griffin)</b>            -Set priorities for the institution and PBTs            Develop and have in place by the start of 2008 Fall Quarter            Determine how to best communicate across groups</p>	<b>Bring back ideas to the next meeting</b>
	C: Hawk, Murphy, Swensson	<b>Griffin will ask what PBT members want included on the calendar for the next meeting.</b>